

1 June 1964

MEMORANDUM FOR: Mr. Kirkpatrick

Kirk:

We plan to complete the "Reorientation in Supervisory Responsibilities" for DD/S supervisors on 9 June 1964 in accordance with the attached program. We have listed Mr. McCone to start the program and you to chair the panel. Would you be good enough to ask the Director whether he would be willing to do this again. If he will not be available, then I would hope that General Carter could do it. If he will not be available, I would appreciate your making the introductory remarks. Alternatively, we could show the film of the Director's introduction which he made at the first course. I believe, however, that a personal appearance by any one of the three of you would be more effective than the film.

We will have approximately 150 seats available to non-DD/S supervisors. If you wish, I suggest that these be filled with supervisors from the Independent Offices unless you intend to schedule a separate presentation for them.

I should appreciate your letting me know as soon as possible about the speaker and your desires with regard to the 150 vacant seats.

paubis

L. K. White

Attachment:  
Program

SA-DD/S:RBH:ms (28 May 64)

Rewritten:DD/S:LKW:sbo

Distribution:

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